



FAIREXX

General Guidelines



Basics

For all shipments which will be consolidated at our warehouse before shipped to any exhibition worldwide.

Shipments arriving by airfreight

All shipments arriving by airfreight should be sent to Amsterdam (AMS) airport

Consignee on airwaybill:

Fairexx Logistics for Exhibitions BV
De Trompet 2650
NL-1967 DD Heemskerk
Email: info@fairexx.nl
Phone +31 25 1250060

Notify: Fairexx Logistics for Exhibitions BV
c/o < Name of exhibition >

We recommend to send us a pre-advise at least 1 day prior to arrival

Shipments arriving by seafreight

All shipments arriving by seafreight should be sent to port of Rotterdam

Consignee on bill of lading:

Fairexx Logistics for Exhibitions BV
De Trompet 2650
NL-1967 DD Heemskerk
Email: info@fairexx.nl
Phone +31 25 1250060

Notify: Fairexx Logistics for Exhibitions BV
c/o < Name of exhibition >

We recommend to send us a pre-advise at least 1 day prior to arrival



Shipments arriving by roadfreight to advance warehouse

All shipments delivered to our advance warehouse should be consigned to below delivery address:

Fairexx Logistics for Exhibitions BV
De Trompet 2650
1967 DD Heemskerk
The Netherlands
Email: info@fairexx.nl
Phone +31 25 1250060

We recommend to send us a pre-advise at least 1 day prior to arrival

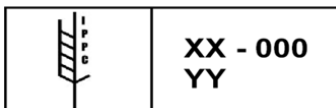
Deadlines cargo arrival

All shipment should arrive before the following deadlines

Roadfreight	LTL	At least 2 days prior to delivery on stand
Seafreight	LCL	At least 10 days prior to delivery on stand
	FCL	At least 4 days prior to delivery on stand
Airfreight		At least 3 days prior to delivery on stand

General remarks

All solid wooden packing materials must meet the ISPM15 regulations and must be marked with the ISPM15 stamp as per below





Customs related matters

For shipments with origin outside the EU, we need the following documents for the customs clearance:

- proforma invoice / packing list in English, showing weights / dimensions and values / commodity description
- separate invoices for temporary importation and permanent importation
- if necessary: special certificates (health / veterinary)

Invoice(s) must be consigned to:

FAIREXX - LOGISTICS FOR EXHIBITIONS BV
De Trompet 2650
1967 DD Heemskerk
The Netherlands

All shipments entered under temporary importation may be subject to control and examination by EU customs for inward and outward movements.

Any exhibits remaining in The Netherlands or another country within the EU after closure of the exhibition are subject to duties and / or taxes. Payments must be guaranteed prior to removal of goods from the exhibition venue.

Any shipments arriving after our deadlines that require customs clearance will be subject to a rush procedure with no guarantee on timely delivery. However we will always do our utmost to get it done.